



# WESTMINSTER

PRESBYTERIAN CHURCH

## Director of Youth Ministry Westminster Presbyterian Church

**Reports To:** Pastor of Spiritual Formation

**Status:** Fulltime

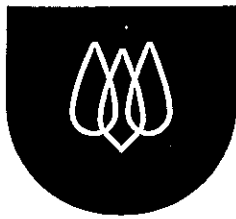
**Compensation:** competitive salary scale, superior benefits, opportunity for career progression in a progressive workplace.

### Job Summary

The Director of Youth Ministry supports the greater vision of the church by leading spiritual formation aimed at Fourth Grade – Middle School and High School Ministry. The weekly and seasonal programming for youth serves to foster faith development, drawing students into a deeper understanding and appreciation of our relationship with our loving God. The director is responsible for planning, executing, and overseeing all youth programming while seeking to build relationships and encourage discipleship. The director oversees the recruitment, training, and development of volunteers, including Sunday School teachers. The director attends all youth events and mission trips. Additional duties include leading Sunday School, offering Bible study, and creating fellowship opportunities catering to the spiritual needs of our youth and their families. The director will team up with WPC staff, youth team, parents, volunteers, and youth in the rebuilding of the Youth Ministry.

### Essential Functions:

- Collaborates with the Pastor of Spiritual Formation, the Senior Pastor, and the Youth Committee to ensure the integration of the vision of High School and Middle School Ministries with that of the church.
- Implement, develop, and revitalize opportunities for engaging with youth.
- Able to operate as both an administrative team leader and a team player, a high degree of independence is also required in performance and decision-making.
- Maintain tangible in-person contact with youth and their families, designing weekly opportunities for small group gatherings.
- Build relationships with youth; strengthen contact at non-church setting by supporting youth at various school events and community functions.
- Serve as the staff liaison offering leadership and support to the Youth Ministry Committee.
- Implement youth activities and engage youth in a variety of Spiritual Formation offerings.
- Develop and oversee correspondence for the area of Youth Ministry while maintaining open communication with youth, parents, staff, committee members, and other participants.



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## Other Responsibilities:

- Maintain contact regularly with youth and their families. Keep records and data regarding youth and harness power of social media to engage the youth weekly.
- Maintain contact regularly with College Age and Young Adults. Keep records and data regarding members and participants. Harness power of social media to engage these groups regularly.
- Assist in the coordinating and leadership of Seasonal Programming, such as confirmation, retreats, trips, and mission projects.
- Lead the development of both large group and small group programming that engages the various assigned target age group areas - youth, college, and young adults - in an age appropriate and exciting environment that fosters their spiritual formation.
- Oversee recruitment, training and coordination of volunteers in the area of Youth Ministry including the Sunday School teaching teams for Middle School and High School. Serve as a lead teacher at Sunday School and Youth Ministry Spiritual Formation.
- Plan special events aimed at spiritual nurture of our youth, in the upbuilding of church community at least quarterly (such as summer camp offerings, service projects, and mission trips.)
- Other tasks as assigned by the Pastor of Spiritual Formation and Senior Pastor.

## Core Competencies:

**Biblical Knowledge:** Able to discuss, teach, and apply scripture to life situation. Guides youth in the exploration and discovery of biblical truths and appreciation for the Reformed tradition. Engages youth, college-age, and young adults in the study of scripture.

**Spiritual Maturity:** Demonstrates spiritual grounding, Christian integrity, and willing to be a role model for youth, college-age, and young adults while articulating a clear and consistent theology influenced by the Reformed tradition.

**Organizational Agility and Collaboration:** Team-oriented, passionate about youth; knows how to get things done through formal and informal channels; understands the importance of supporting committee structure and gifts of volunteers to work as a team to benefit youth ministry. Has a natural orientation toward getting volunteers, youth, and families to work together; fosters open dialogue between staff and church members; especially between youth and their families.

**Boundary Keeping:** Able to form healthy relationships and share leadership with youth, college-age, and young adults. Overseeing, maintaining, and equipping all volunteer in sustaining a safe youth program. Able to provide appropriate care to youth and families and referring to Pastors for pastoral care when appropriate.

**Initiative and Time management:** Highly motivated; enjoys hard work; is action oriented and full of energy; seizes opportunity; sets achievable objectives, pushes self and others to achieve desired results in ministering to our youth, college age, and young adults. Focuses time on tasks; uses time efficiently; and acts on priorities.

**Verbal communication:** Able to bring thoughtful, skilled communication to planning, leading, and facilitating in a ministry context.