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Director of Youth Ministries | Job Description

The Director of Youth Ministries at Reveille UMC leads, manages, and nurtures ministries that support the spiritual growth of youth in grades six through 12. The director partners with clergy, other staff, and members to provide opportunities for youth to connect and engage with each other, the congregation, and the community, as they grow in discipleship, participate fully in worship, and serve their neighbors and God. This is a full-time, exempt, salaried position with benefits.

Responsibilities and Duties

The responsibilities of the Director of Youth Ministries include, but are not limited to:

- Lead and manage a dynamic youth ministry
- Partner with the Youth Council, a team made up of youth and adult congregation members, to plan Reveille's youth ministry overall approach, as well as activities and learning opportunities
- Develop relationships with youth that model and reveal a relationship with Christ
- Incorporate youth fully into the life of the congregation by partnering with other ministries of the church
- Recruit, manage, and train volunteers to work with youth
- Develop youth leaders with a focus on mission and service
- Work with families of youth to provide resources and support for parents and guardians
- Plan and lead youth mission and recreation trips; involve youth with Conference youth programs
- Lead discussion groups for youth with emphasis on where God fits into their lives
- Manage the youth confirmation program
- Serve as staff liaison to the scouting ministry
- Attend weekend or evening events/meetings
- Perform other duties as assigned and as needs arise and the church evolves and changes

Qualifications and Skills

- Bachelor's degree from an accredited college or university required
- Demonstrated sound knowledge of scripture and familiarity with United Methodist/Wesleyan theology
- Experience in youth ministry leadership
- An authentic trust in God and belief that the ministry is his or her calling
- Behavior that is in alignment with Christian beliefs, practices, and a healthy relationship with God, with regular practice of spiritual disciplines
- Skilled in leading discussions with young people and a demonstrated ability to relate to youth
- Knowledge of how a biblical framework addresses real-life themes and issues of youth; Familiarity with Christian-focused materials written especially for youth
- Demonstrated leadership, administrative, and management skills

- Ability to develop working teams and equip persons for discipleship and ministry, exhibiting love, compassion, and a collegial approach
- Ability to work across generational lines, and recruit, train, and manage volunteers
- Proven history of integrity, authenticity, and dependability, with a work ethic that consistently produces quality results
- Excellent oral and written communication skills
- Ability to manage conflict for healthy resolution
- Good time management skills to maintain a healthy balance between self, family, and work
- Experience with Microsoft Office, social media, email marketing, and other web-based tools for communication, research, and management of ministry

Accountability

The Director of Youth Ministries is supervised by the Lead Pastor and subject to the jurisdiction of the Staff-Parish Relations Committee.

Physical Demands

These physical demands are representative of the physical requirements necessary for an employee to successfully perform the essential functions of the job. Reasonable accommodation can be made to enable people with disabilities to perform the described essential functions.

While performing the responsibilities of the job, the employee is required to talk and hear. The employee is often required to sit and use their hands and fingers to handle or feel. The employee is required to stand, walk, reach with arms and hands, climb stairs (the offices of Reveille United Methodist Church are located in an historic four-story building without an elevator) or balance, and to stoop, kneel, and lift at least 20 pounds to move equipment and materials. Vision abilities required by this job include close vision for use of computer and ability to read materials related to the position.

Conclusion

This job description is intended to convey information essential to understanding the scope of the job and the general nature and level of work performed by job holders within this job. This job description is not intended to be an exhaustive list of qualifications, skills, efforts, duties, responsibilities, or working conditions associated with the position.