

Youth & Family Outreach Director
Anchorage, Alaska
Job Description

Description

The Youth & Family Outreach Director will lead youth in community and mission outreach events with the goals of supporting children and youth in their relationship with God, strengthening the relationship between the youth and families of two congregations, and reaching a wider community through youth-centered events. This is a full-time, in-person, salaried position. Some hours will fall on weekends, some evenings and holidays. This position is expected to share their time between two congregations in the Anchorage area.

Qualifications for Employment

- Committed to Jesus Christ as Savior and to His Church
- Reformed Theology Education, preferably on track for ordination
- Understanding of and sensitivity to the current cultural and societal influences on youth
- Strong communication skills (written and verbal) and ability to interface across a variety of platforms (Zoom, phone, e-mail, social media etc.)
- Good time management and project prioritization
- Self-motivated to make progress on job responsibilities
- Attention to detail in administrative duties
- Easily approachable, patient, kind, and friendly with the congregation and children of all ages. Able to build rapport with people of diverse backgrounds and faith
- An inclusive approach to ministry: must be able to meet kids wherever they are at in their spiritual journey and to walk with them in that discovery
- Effective at completing job responsibilities while working independently and in team environments. This requires communication, coordination, and organizational skills
- Sound judgment, professional boundaries, and strong ethics
- Willingness to team with congregation and community members
- Responsible work ethic with reliable attendance
- Ability to successfully pass state and federal background check
- Be able to obtain valid drivers license

Primary Responsibilities

- Foster personal relationships between youth and the Lord Jesus Christ by placing Christ focused adults in kids' lives to model the love of Christ

- Build a Family Ministry Program that is inviting to existing members and welcomes new families to TPC and JLP
- Communicates regularly with families and congregation by a means of direct contact
- Recruit members to help in Family Ministries; coordinate, encourage, and maintain member volunteers to help in Family Ministries
- Works collaboratively with head pastor, church staff, elders, and volunteers
- Regularly attend TPC and JLP Sunday worship and coordinate children's message
- Preach once per month until a permanent co-pastor is hired; scheduled by pastor team after that
- Organize and host regular youth and family events including but not limited to hiking, kayaking, outdoor recreation, movie nights, picnics, bowling, etc...
- Network within the church and larger community to maximize resources for youth and family events
- Continue to pursue and deepen a relationship with Jesus and knowledge of scripture and theology
- Continue education by attending training events to stay current and maintain proficiency while implementing new knowledge and leadership techniques
- Organize and facilitate special ministries such as Vacation Bible School, youth fundraisers, and seasonal celebrations
- Organize and coordinate leading confirmation classes and Bible Studies
- Willing to travel, leading youth in mission work or to retreats and conferences at local, rural, or out of state locations

Additional Position Duties

- This position description is intended to describe the general content and requirements for performance of this job. It is not intended to be an exhaustive list of all job duties, responsibilities, and requirements. Other duties may be assigned and the church reserves the right to modify, interpret, and apply the job description as necessary. This position description is not a contract for employment.
- Participate in annual performance review.
- Reports to co-pastors, session and counsel.

Physical Demands The physical demands listed here are required to perform the essential functions of this job.

- Must be in good general health and free from serious physical, mental health, and/or substance abuse problems.

- Perform physical activities in a safe and controlled manner such as lifting 25 lbs, hiking or biking uphill and downhill for 2-3 hours, and running and jumping as needed for recreational games and activities.

Benefits - Approximately 90k Total Benefits Package

- Salary & Housing: \$65,000/year
- SECA Adjustment: 7.65%
- Board of Pensions: 22%
- Assorted Benefits (Study leave etc.): \$5,000