

# LEAD PASTOR JOB OPENING

United Church of Beloit  
Beloit, Wisconsin

**Position Title:** Lead Pastor

**Ecclesiastical Status:** Ordained

**Payroll Status:** Salaried: \$55,693 salary with \$79,413 total annual compensation including benefits

**Full-Time or Part-Time**

**Immediate Supervision:** Governing Council with input from Boards of Church Life and Finance & Facilities

## **Brief Description of United Church of Beloit**

We are a merged (2013) Congregational (NACCC) and Presbyterian (PCUSA) church with about 60 active members. We are active in community organizations, denominational associations, and local ecumenical fellowships. Through the use of our building, volunteering, and financial donations, we support a variety of local, national, and international organizations and ministries.

We are comfortable with theological diversity, while seeking to be one in Christ Jesus our Lord. We seek to build a community in Christ that we might reach our community for Christ. We place high value on loving connection with God through worship, and with people through large-group fellowship times, and small-group Bible study experiences. Just as importantly we value mission and service projects, including outreach to neighbors in need locally and in the world.

We are open to calling a minister from either denomination or from a third denomination, but any minister will be expected to affiliate with both the NACCC and PCUSA and will need to be approved by the Milwaukee Presbytery.

You can find us online at <http://www.unitedchurchbeloit.org/>

## **Brief Description of Role**

The Lead Pastor is the ordained staff member whose primary responsibilities are loving and listening, shepherding and coaching, equipping and facilitating the children of God related to the United Church of Beloit, so that together we may grow towards a richer and stronger faith in Jesus Christ. The Lead Pastor is responsible for supervising all paid staff members.

Priorities identified by the search committee include: Preaching/delivering relevant and engaging sermons; leadership and administrative skills; being kind, caring, pastoral, compassionate, good interpersonal skills; community engagement and bringing folks to God and to the church; and good knowledge of the Bible and ability to explain God's word and apply it to people's personal circumstances.

## **How to Apply**

- Pastors affiliated with the PCUSA may apply through the PCUSA Church Leadership Connection portal at <https://clc.pcusa.org/login>
- Pastors affiliated with the NACCC may apply through the NACCC portal at <https://www.naccc.org/resources/pastoral-search/>
- Pastors from other denominations may also create an account and apply through the NACCC portal or may email the search committee at [UCBeloitSearch@gmail.com](mailto:UCBeloitSearch@gmail.com) with your background and interest for more information
- Please contact [UCBeloitSearch@gmail.com](mailto:UCBeloitSearch@gmail.com) with any questions

## **Formal Description of Role/Areas of Responsibility**

### **Worship**

- Construct/design a yearly plan of worship themes, services, and events centered around sermon series, special occasions, or specific seasons (Lent, Advent, etc.)
- Develop weekly worship services in conjunction with the organist and song leaders, Office Secretary, and Licensed Lay Minister, as needed.
- Lead Sunday worship services, including the majority of the preaching and administration of the sacraments (Lord's Supper and Baptism)
- Lead/participate in worship at other special services (Christmas Eve, Maundy Thursday, etc.) as determined in consultation with the Board of Church Life
- Develop and oversee the production of the weekly worship bulletin

### **Pastoral Care**

- Visit hospital patients as appropriate and be responsible for arranging for a replacement when not available
- Coordinate visits of shut-ins and nursing home members in consultation with the Licensed Lay Minister
- Provide appropriate personal counseling and crisis assistance, as needed
- Provide care and counsel for occasions of marriage and performing weddings
- Provide care and counsel at the time of death and perform funerals and memorial services

### **Pastoral Leadership**

- Pray and grow in relationship with God
- Help the lay leadership of United Church of Beloit seek, develop, and communicate God's vision for the congregation
- Work with the Church Officers and Church Boards to ensure church records and finances are properly kept
- Work with Church Boards and custodial staff to ensure that the church facility and grounds are maintained
- Provide administrative guidance for the church office and the church, in general
- Prepare for, attend, participate in the follow-through with the church board meetings as an ex officio board member

### **Supporting the Church's Activities and Presence in the Community**

- The Lead Pastor will attend, participate, or lend support to a reasonable number of scheduled church activities of his/her choice beyond the duties described in the above sections of the position description, as time and availability permits.