

UNION PRESBYTERIAN SEMINARY

Mission Statement

Union Presbyterian Seminary equips people in the ways of Jesus to witness, teach, and live into the movement of God's Reign through their ministry in the church and world—a sacred vocation that requires deep learning, commitment to service, and an ability to read cultures and circumstances in the light of the rich resources of Scripture and theological tradition.

Position Description

Director of Supervised Ministry and Vocational Planning in Richmond and (Professor) of Supervised Ministry

Union Presbyterian Seminary (UPSem) invites applications and nominations for a **Director of Supervised Ministry and Vocational Planning and (Professor) of Supervised Ministry** to serve primarily on our Richmond, Virginia campus. The incumbent in this position works closely and collegially with a parallel position on the Charlotte campus.

This is a full-time, non-tenure track faculty position with primary responsibility in administration, with year-round responsibilities. The person appointed to this position will be assigned a faculty rank commensurate with their background and qualifications for this position.

This position fulfills two critical functions at Union Presbyterian Seminary: (a) directing Supervised Ministry and Vocational Planning; and (b) serving as a faculty member in Supervised Ministry, with responsibilities in teaching and advising, and contributing to the general work of the Practical Theology and Christian Education department and faculty.

Given the administrative responsibilities of this position, particular skills are needed in areas such as strategic program planning, budget development, and the utilization of a variety of technologies for use in educational programming and administrative tasks. The person in this position must have excellent spoken and written communication skills and the ability to work effectively with a variety of computer applications (i.e., learning management system such as Blackboard, word processing, data base, spreadsheets, e-mail, presentation software, and website development software). This person must have the ability to take initiative, manage time and multiple tasks effectively, and work creatively and collegially with others (faculty, staff, students, site supervisors, etc.) in the development and coordination of programming.

Given the instructional responsibilities of this position, the person holds a doctoral degree (DMin or PhD). This person affirms the vocation of teaching and ideally has experience that demonstrates excellence as a teacher and preferably has experience with online educational technologies employed in distance education. Additionally, and in relation to particular areas of responsibility in teaching and program supervision, the person must:

- Possess knowledge and experience in a broad range of ministry issues.
- Understand critical issues facing the Church and ministry today, especially first call issues.
- Appreciate and understand diverse vocational contexts of interest to students in all degree programs.

- Understand legal and ethical issues in supervised ministry and placement.
- Possess the ability to employ a variety of teaching and evaluative approaches.
- Possess the ability to conduct and teach theologically reflective processes.

Union Presbyterian Seminary is a graduate educational institution of the Presbyterian Church (USA) and an EO/AA employer committed to increasing the gender, racial-ethnic, and international and cultural diversity in its faculty and student body. Therefore, candidates of underrepresented groups are especially encouraged to apply as the seminary strives to increase the diversity of its faculty to achieve its strategic goals.

Letters of application, including a curriculum vitae and the names and contact information of three references, should be addressed to Ken McFayden, Vice President for Academic Affairs and Academic Dean, Richmond Campus, Union Presbyterian Seminary, 3401 Brook Road, Richmond, Virginia 23227, staylor@upsem.edu. Review of applications will begin on October 1, 2021, and will continue until the position is filled.