



**PRESBYTERIAN CHURCH (U.S.A.)
CHURCH LEADERSHIP CONNECTION
100 WITHERSPOON STREET
LOUISVILLE, KY 40202-1396
Toll Free 1-888-728-7228 ext. 8550
Fax # (502) 569-5870
www.pcusa.org/clc**

MINISTRY INFORMATION FORM

Ministry ID

Ministry Name Dardenne Presbyterian Church

Mailing Address 7400 South Outer 364

City Dardenne Prarie State MO Zip Code 63368

Telephone Number 636-561-4347 Fax Number

Email pastorsearch@dpc4u.org

Web site www.dpc4u.org

Congregation or Organization Size(Select one)

- Under 100 members
 101 - 250 members
 251 - 400 members
 401 - 650 members
 651 - 1000 members
 1001 - 1500 members
 More than 1500 members
 N/A

Average Worship Attendance 570



Church School Attendance 115

Church School Curriculum Right Now Media: David Cook Children's Curriculum

Check if certified as eligible for participation in the Seminary Debt Assistance Program

Ethnic Composition Of Congregation (in whole %):

Enter the percentage of each racial ethnic component of your congregation.

 American Indian or Alaska Native

 1 Asian

 1 Black or African American (African Native, Caribbean)

 Hispanic Latino/Latina, Spanish

 Middle Eastern

 Native Hawaiian or Other Pacific Islander

 98 White

Other

Presbytery Giddings-Lovejoy

Synod Mid-America

Community Type (select one)

 College

 Rural

Suburban

 Small City

 Town

 Urban

 Village

 Recreation

 Retirement

 N/A

Clerk of Session Contact Information:

Name Judy Maul

Address 2620 Samuel Drive

City Dardenne Prarie State MO Zip Code 63368

Preferred Phone 636-294-0038 Alternate Phone 636-474-9295 E-

mail judy.maul@dpc4u.org FAX



***Select below the position to be filled and the minimal number of years of experience required (e.g. no experience, first ordained call, up to 2 years, 2-5 years, 5-10 years, or above 10 years)**

<u>Years of Experience</u>	<u>Position Type</u>	<u>Years of Experience</u>	<u>Position Type</u>
	Solo Pastor		General Assembly Staff
	Head of Staff (Multi-staff Pastor, who supervised two teaching elders and other staff)		Church Business Administrator
	Head of Staff (supervised one teaching elder and other staff)		Executive Director
	Associate Pastor (Christian Education)		Director of Music (non-ordained)
	Associate Pastor (Youth)		Minister of Music (ordained)
First call	Associate Pastor (Other)		Mission Co-worker (International)
	Pastor (Church Planter, New Worshipping Community)		Christian Educator (Certified)
	Pastor (Transformation/Redevelopment)		Christian Educator (non-certified)
	Pastor Interim		Administrator
	Pastor (for a designated term)		Funds Developer
	Pastor (Other Temporary i.e., Supply, Student)		Finance Manager
	Pastor, yoked/parish		Media Specialist
	Co-pastor		Communicator
	Executive Pastor		Coordinator
	Evangelist or Mission Pastor		Youth Director (non-ordained)
	Bi-vocational/Tentmaker		Other
	Chaplain		
	Pastoral Counselor		
	College/Seminary Faculty		
	Seminary Staff		
	Campus Ministry		
	General Presbyter/Executive Presbyter Presbytery Leader		
	Stated Clerk (Presbytery)		
	Synod Executive		
	Mid-Council Program Staff		



You may also specify the position title (if appropriate) _____

***Employment Status**

Full Time _____ Part Time _____ Open to Either
_____ Bi-vocational (able to provide employment through outside partnership)

Is this a yoked congregation? No _____ Yes

(If yes, please complete the Yoked Congregation Detail Form.)

Clergy Couple (Are you open to a clergy couple?) Yes _____ No _____

Certification/Training (check below the desired certification or training needed for the position):

Interim/Transitional Ministry Training	_____	Interim Executive Presbyter Training	_____
Certified Christian Educator	_____	Certified Business Administrator	_____
Certified Conflict Mediator	_____	Clinical Pastoral Education Training	_____

Other _____

Language Requirements

<input checked="" type="checkbox"/> English	_____ Spanish	_____ Korean	_____ French
_____ Arabic	_____ Armenian	_____ Creole	_____ Portuguese
_____ Japanese	_____ Russian	_____ Swahili	_____ Burmese
_____ Cambodian	_____ Indonesian	_____ Laotian	_____ Thai
_____ Vietnamese	_____ Taiwanese	_____ Cantonese	_____ Mandarin Chinese
_____ Twi	_____ Sign Language	_____ Other	

Statement of Faith Required Yes _____ No

Mission Statement

What is your congregation's or organization's Mission Statement?



Restoring community as we represent Christ. As a worshipping community following Christ, we welcome all as family; trust and live out God's Word; share our journey together; recognize we are uniquely shaped and unleashed to serve; and, embrace God's future while honoring our past.



NARRATIVE QUESTIONS

(For each narrative question, please limit your responses to no more than 1500 characters including spaces and punctuation.)

1. What is the congregation's or organization's vision for ministry? Additionally describe how this vision is lived out.

We love God through the study of his Word, corporate worship and prayer. We strive to be Christ-like by building spiritual disciplines, demonstrating grace, and lovingly welcoming all to our family.

We love people by living life with them and through deliberate active involvement in the church body. Our congregation has an active desire to serve God. Our congregation is living out their faith through small groups, ministries, and a growing student ministry. One of the greatest strengths of our church family is how the body prays for one another.

We recognize that our call to love others is not limited to the body of believers at DPC, and we open our doors to the community. We provide weekly meeting space for more than a dozen service groups. Annually, over 2,000 people visit our facilities for a variety of community events.

We serve the world through missionaries from our church and are actively involved in Haiti, India, Brazil, and Turkey. We have mission care teams and financially support missions. Our body of believers seeks to be the hands of God through directly meeting the needs of our local community. Volunteers work many hours helping our neighbors who cannot maintain their homes. Additionally, we feed children in schools through the Backpack Program, partner with Samaritans Purse, support a local food pantry and thrift store, and seek racial reconciliation in our partnership with Third Presbyterian Church.

2. How do you feel called to reach out to address the emerging needs of your community or constituency?

DPC has a burning desire to be the Salt and Light in our community, serving the congregation and the community.

We love God through Education and Learning. We support spiritual and intellectual growth through three worship services, Sunday Bible Schools, both adult and children, and Wednesday night dinner and Bible studies.

We Love People through Family and Youth ministries. DPC strives to offer various programs to engage families and youth, including Adam Lamb Preschool, Kid's Day Out and MOPS, Back Pack Program, Vacation Bible



School, and multiple family/community activities throughout the year. Bounce House community play time, an Easter celebration and egg hunt, Family Game Night, a community bonfire with hay rides, food trucks and games, and an Advent Family activity are shared annual events. DPC hired a Director of Student Ministry to reach our students and the middle and high school students in the community. We make available the 20,000-sq. ft. Christian Life Center for various programs from special needs to Scouting.

We serve the World's Spiritual and Emotional needs. DPC seeks to be generous stewards of our resources by supporting the needs of the congregation and community through Stephen Ministry, the Helping Hands program, Hope Food Pantry, Mary Martha Thrift Store, Restore St. Charles, Joy in Haiti, Prayer Shawl, Teddy Bear and New Baby Ministries, Operation Christmas Child, Angel Tree outreach, Strategic Water Team, and serving communion to the homebound.

3. How will this position help you to reach your vision and mission goals?

The Associate Pastor will connect to the congregation as a shepherd, live in Grace, walk in love, and live out the values of Christian faith. The Associate Pastor will inspire the congregation through supplemental Biblically-based preaching. Other major focuses will be discipleship; encouragement of church involvement; the promotion of spiritual growth, love, grace, and forgiveness; all of these relying on the Gospel. He or she should have passions that align with the mission and vision of the church.

The Associate Pastor should strive to know individuals within the congregation; encourage the use of members' God-given talents. The Associate Pastor should be an effective communicator and organizer with the goal of prioritizing the unity of the church body. The Associate Pastor must have the vision to move the congregation forward in deepening their spiritual journey with Jesus Christ.

Dardenne's growth needs will include the hiring of several pastors over the next few years. The current needs include an Associate Pastor of Connections and an Associate Pastor of Families. Descriptions are below. At this time, Dardenne is looking for candidates who can fill one of these roles. We are seeking PIF's that could fulfill the role that best suits their spiritual gifts.

- A. The Associate Pastor of Connections' role will be to oversee the connection and spiritual growth strategy of Dardenne Presbyterian church. The Pastor of Connections will invite and encourage participation of new members into the community life of the church through an introductory New Members class. The Connections Pastor will facilitate relational connection and spiritual growth of adults by developing a plan for assimilating guests, growing small groups, developing mentoring relationships and overseeing the strategy for congregational care, counseling and support during times of crisis, death and illness. In addition, the Associate Pastor of Connections will mentor and oversee Deacons.
- B. The Associate Pastor of Family Ministries' role is to oversee the family ministry strategy of



Dardenne Presbyterian Church. This will require a firm grasp of the beliefs, values and strategy of Dardenne Presbyterian Church and the ability to align staff and key leadership teams with its mission, vision and values. The Family Ministries Pastor partners with parents to disciple their children while equipping healthy families. The Associate Pastor will coordinate the ministries of the pre-school, children's ministry and student ministry. The oversight and execution of marriage and family events and men's & women's ministries will be a focus of this position. Teaching and mentoring of confirmands in the Confirmation Class will also be a focus.

4. Provide a description of the characteristics needed by the person who is open to being called to this congregation and/or organization.

The person called to this position will demonstrate the power that comes through a personal relationship with Jesus Christ. Through the presence of the Holy Spirit, this person will exhibit a servant's heart and a passion for the lost, a life of repentance and forgiveness, a personal desire to become more Christ-like in thought and deed, and a yearning to proclaim God's Truth uncompromisingly. The candidate will be mission-oriented, holding the

Great Commission as central to our calling as God's people, recognizing the Word of God as inerrant and authoritative. The person called must be aligned with Scripture and present a clear Biblical worldview on contemporary issues. The candidate must be willing to lead diverse worship styles and be able to offer effective care to all ages and stages. The message preached will communicate the relevance of God's Word to our lives and ignite a passion for spiritual growth and vitality within the congregation. Through expansion of purposeful discipleship, we envision growth in stewardship and financial commitment, ultimately enabling us to live out the Great Commission more effectively. The person called will demonstrate a shepherd's heart, compassion, humility, integrity, patience, and grace.

For what specific tasks, assignments, and programs areas will this person have responsibility?

Provide support in the planning and execution of three diverse worship services: traditional, blended and modern.
Assist the Senior Pastor in all aspects of management of a 30+ full and part-time staff.
Administer sacraments when required.
Congregational care and family ministry.
Work with Session committees and other sanctioned committees within the church.
Create ministerial presence at important times with all groups.
Serve as moderator for Session and Congregational meetings when necessary.



OPTIONAL LINKS

Provide below any links to online information that may help call seekers understand your congregation or organization. (e.g. *organization or community websites, online newsletters, demographic information*) Please note the CLC system does not warehouse links. (Limit characters to 500)

[A message for our next Associate](#)

[Pastor Dardenne Presbyterian Church](#)

[A Top 10 Place for Families](#)

[Our Community](#)



***LEADERSHIP COMPETENCIES**

(Select 10 leadership competencies from the list below that are required for the position.)

THEOLOGICAL/SPIRITUAL INTERPRETER		
X	Compassionate – having the ability to suffer with others; being motivated by others pain and is called into action as advocate; is motivated by caring for others while concurrently keeping the organizational goals clearly in focus.	Hopeful – maintains stability in the moment and hope for the future; provides direction, guidance, and faith when describing basic needs; and helps followers to see a way through chaos and complexity.
X	Preaching and Worship Leadership: Is a consistently effective preacher and worship leader; is able to inspire from the pulpit; communicates a clear and consistent message through sermons that are carefully prepared and artfully delivered; projects the identity and character of the congregation through worship leadership presence.	X
	Lifelong Learner – individuals who use every experience in life as a potential tool for growth; one who pursues continuing education; and those who build on strengths and seek assistance to improve weaknesses.	Teacher – creates learning environments where students are active participants as individuals and as members of collaborative groups; designs lesson plans that teach concepts, facts, and theology; effectively uses multiple learning tools to reach a wide variety of learners; revises instructional strategies based upon ministry/organization context.
COMMUNICATION		
X	Communicator - Advances the abilities of individuals and the organizations through active listening supported with meaningful oral and written presentation of information.	Bilingual – having the ability to use two languages, especially with equal or nearly equal fluency; able to use multiple languages in communication.
X	Public Communicator - Demonstrates a comfortable ease when speaking in a variety of settings (both small and large groups); is effective at addressing a variety of topics; can get messages across with the desired effect.	Media Communicator: Has experience developing materials for a variety of written or multimedia forms of communications (print, Internet-based, social media, etc.)
	Technologically Savvy - the ability to navigate successfully the world of technology using software, blogging, multi-media, and websites as tools for ministry.	



ORGANIZATIONAL LEADERSHIP

X	Advisor – an individual others turn to for counsel and guidance; provides coaching; expertise for congregations or other organizations.		Change Agent – having the ability to lead the change process successfully; anchoring the change in the congregation’s/organization’s vision and mission.
	Contextualization – the ability to assess accurately the context, environment, history, relationships and uniqueness of a congregation or organization.		Culturally Proficient – having solid understanding of the norms, values and common behaviors of various peoples, including direct experience working in multiple cultural and cross-cultural settings.
	Externally Aware - identifies and keeps informed of the polity of the church and/or the organization; maintains current with laws, regulations, policies, procedures, trends, and developments both internally and in the larger society.		Entrepreneurial - leaders that are creative in using resources; identifies opportunities to develop; is willing to take risks, initiates actions that involve a deliberate risk to achieve a recognized benefit or advantage.
	Risk Taker – persons with the ability to take appropriate risk to accomplish needed goals; one who thinks outside the box and who is not afraid of challenging the status-quo.		Task Manager - Assures that effective controls are developed and maintained to ensure the integrity of the organization; holds self and others accountable for rules and responsibilities; can be relied upon to ensure that projects within areas of specific responsibility are completed in a timely manner and within budget; and monitors and evaluates plans, focuses on results and measuring attainment of outcomes.
	Willingness to Engage Conflict: Steps up to conflicts, seeing them as opportunities; reads situations quickly; good at focused listening; can identify common ground and elicit cooperation from others in crafting mutual solutions.		Decision Making: Makes effective decisions, balancing analysis, wisdom, experience, and judgment; is aware of the long term implications of choices made; is generally regarded as offering solutions and suggestions that are correct and effective.
	Organizational Agility: Is astute about how congregations and/or organizations work; knows how to get things done through formal and informal channels; understands the importance of supporting good policy, practice, and procedure; appreciates the power in the culture of a congregation; is politically savvy.	X	Strategy and Vision: Sees ahead clearly, keeping focused on the larger picture; can anticipate future consequences and trends accurately; is future oriented; casts a compelling and inspired vision for a preferred future; sees possibility; crafts breakthrough strategies.
	Financial Manager – deliver results by maximizing organizational effectiveness and sustainability through the best use of available financial resources; allocates and manages finances transparently; implements strategies to achieve operational efficiencies and value for money; puts in place rigorous and comprehensive financial accountability systems.		Funds Developer – maintains the ability to solicit donations used to fund the budget of the organization; effectively expresses the needs for funds to potential donors; responsible for adding new potential donors to the organization's contact list; prepares statement of planned activities and enlists support for mission initiatives.
X	Collaboration: Has a natural orientation toward getting people to work together; shares wins and successes; fosters open dialogue; lets people finish and be responsible for their work; creates strong feelings of belonging among group members; is a good judge of talent and can accurately assess the		



	strengths and limitations of others.		
INTERPERSONAL ENGAGEMENT			
X	Interpersonal Engagement - Displays a consistent ability to build solid relationships of trust and respect inside and outside of the organization; engage people, organizations, and partners in developing goals, executing plans, and delivering results; use negotiation skills and adaptability to encourage recognition of joint concerns, collaboration, and to influence the success of outcomes.		Bridge Builder – possessing a certain responsibility for the unity of the congregation and or organization; works to connect people of different cultures, worldviews, and theological positions.
X	Motivator - Creates and sustains an organizational culture which permits others to provide the quality of service essential to high performance. Enables others to acquire the tools and support they need to perform well; and influences others toward a spirit of service and meaningful contributions to mission accomplishment.		Personal Resilience: Learns from adversity and failure; picks up on the need to change personal, interpersonal, and leadership behaviors; deals well with ambiguity; copes effectively with change; can decide and act without having the total picture; comfortably handles risk and uncertainty; seeks feedback; expresses personal regret when appropriate
	Initiative: Demonstrates ambition is highly motivated; is action oriented and full of energy for things seen as challenging; seizes opportunity; pushes self and others to achieve desired results.		Flexibility - Adapts behavior and work methods in response to new information, changing conditions, unexpected obstacles, or ambiguity; remains open to new ideas and approaches; and works concurrently on related and conflicting priorities without losing focus or attention.
	Self Differentiation: Demonstrates strong and appropriate personal boundaries in relationships; has a healthy appreciation of self, without being egotistical; is emotionally mature; can maintain a less- anxious presence in the midst of turmoil; is not overly dependent upon outside affirmation; works to build a strong personal support system.		

***COMPENSATION AND HOUSING:** A range is needed for matching purposes. The maximum salary is not published anywhere. Effective salary is cash salary plus housing allowance or manse value and other compensation considered “effective salary” by the Board of Pensions of the PC (U.S.A.)

See Effective Salary Definition at [Board of Pensions](#).

Minimum *Effective* Salary \$ 60,000 Maximum *Effective* Salary 80,000

Housing Type Manse
Housing Allowance
Open To Either (Manse or Housing Allowance)
Not Applicable (For Non-pastoral Positions Only)



***EQUAL EMPLOYMENT OPPORTUNITY**

The unity of believers in Christ is reflected in the rich diversity of the Church's membership. In Christ, by the power of the Spirit, God unites persons through baptism regardless of race, ethnicity, age, sex, disability, geography, or theological conviction. There is therefore, no place in the life of the Church for discrimination against any person. The Presbyterian Church (U.S.A.) shall guarantee full participation and representation in its worship, governance, and emerging life to all persons or groups within its membership. No member shall be denied participation or representation for any reason other than stated in this Constitution. (F-1.0403)

Each Pastor Nominating committee and Search committee is expected to undertake its search for a Teaching Elder in a manner consistent with the good news that in the church "...as many of you as were baptized into Christ have put on Christ. There is neither Jew nor Greek, there is neither slave nor free, there is neither male nor female; for you are all one in Christ Jesus."

Has the Pastor Nominating Committee and Search Committee affirmed its intention to follow the Form of Government in this regard?

Yes

No

REFERENCES (Limit 3)

Below, please list three persons who know your congregation. You might list your Presbytery leadership, a neighboring pastor, or other persons whom you believe can give a clear and accurate reference for your congregation.

Name Rev. Paul Reiter
Address 1289 S. Indies Circle Venice, FL 34285
Phone Numbers 314-795-2547
Relation Retired Presbytery Executive, Giddings-Lovejoy Presbytery
E-mail preiter47@me.com

Name Rev. Cedric Portis
Address Third Presbyterian Church, 9990 Lewis & Clark Blvd., St. Louis, MO 63136
Phone Numbers 314-520-5962
Relation Pastor
E-mail pastorportis@gmail.com



Name Rev. Terry Epling
Address 1297 Inverness Lakes Xing, Fort Wayne, IN 46804
Phone Numbers 314-402-7929
Relation Former Interim Pastor, Dardenne Presbyterian Church
E-mail terry.epling1@gmail.com

***Pastor Nominating Committee/Search Committee Chairperson/Mid-council Search Committee Chairperson:**

Name John Burk C/O DPC
Address 7400 S Outer 364
City O'Fallon State MO Zip Code 63368
Preferred Phone 636-300-0971
Alternate Phone _____
E-mail Address for PNC Communications (required): pastorsearch@dpc4u.org

ENDORSEMENTS

Pastor Nominating Committee/
Search Committee _____ Date _____

Signature

Clerk of Session _____ Date _____

Signature

Presbytery _____ Date _____

Signature
