



47535 Hwy 74 Palm Desert, CA 92260

The Rev. Andrew Butler, *Rector*

DIRECTOR OF FAITH FORMATION

St. Margaret's Episcopal Church, Palm Desert, CA

Classification Non-exempt: Reports to Rector of Parish

POSITION DESCRIPTION

St. Margaret's Episcopal Church, Palm Desert seeks a full-time Director of Faith Formation to share in leadership of a resourced, vital parish with an ASA (Average Sunday Attendance) of 350. We look forward to welcoming a creative collaborator to join our team, with areas of oversight that include all aspects of faith formation from children through adults.

St. Margaret's Church, founded in 1960 in the heart of the Coachella Valley, is a dynamic church with a passion for outreach, social justice, music and liturgy, and spiritual formation for all ages. Our parish balances love for tradition with a desire to put our faith in motion. St. Margaret's sustains vital community partnerships while creating new initiatives in response to our recently created strategic plan. Our buildings house a host of ministries each week including recovery groups, our Neighbors4Neighbors Food Ministry which serves over 400 families each week, as well as a clothing ministry.

St. Margaret's offers learning for parishioners of all ages. We have recently utilized RenewalWorks, an initiative in the Episcopal Church that helps churches (and the individuals in them) refocus on spiritual growth and identify ways that God is calling us to grow. This will help us discern the future of our adult formation program and we are seeking creative leadership to help us engage more people in deepening their connection with Spirit. In the past we have offered a variety of book studies, small groups, and meditation opportunities. The person filling this role will be called upon to help us provide formation opportunities that spark the spiritual imagination of our members and the wider community. The person filling this position will also help us determine how best to provide formation for a small handful of children who meet for Sunday School during our 10 am service. While our parish is located in a community that draws many retirees and seasonal members, there are children in our community. We are also discerning the possibility of providing outreach to the local college campuses.

The person we call will work with the rector, church staff, and members of the vestry and Evangelism Committee to explore creative ways to welcome and connect with the unchurched and formerly churched in the Coachella Valley. As a result of COVID19, the Coachella Valley has received an influx of younger residents (30-40s) who might consider themselves "spiritual but not religious." We are open minded about possibilities to create meaningful connections for all our neighbors, and we seek leadership to help us to be disciples who make disciples by sharing the Good News with those who don't yet know about St. Margaret's and her mission and ministries.

Excellent verbal and written communication skills and the ability to work collaboratively are essential to this position. We seek a partner in ministry who is warm, flexible, technologically savvy, humorous, and self-aware with a passion for Jesus Christ. Knowledge of the Episcopal Church would be helpful but is not necessary.

Your workplan will include:

For Faith Formation

- Serve as the leader of a committed group of volunteers on our Faith Formation Committee.
- Help strengthen our faith formation for children and recruit/support additional leaders.
- Support and supervise our Sunday paid nursery staff.
- Using the results of our recent Renewal Works initiative, work with our Faith Formation Committee to plan engaging opportunities for adult faith formation.
- Lead classes, workshops, and studies that help meet the spiritual needs and longings of our members.
- Oversee communications and marketing efforts that effectively create enthusiasm for faith formation both inside and outside our parish.

Liturgical

- Be a visible presence and participant in the worship life of the community.

Diocesan

- Take full advantage of the relevant opportunities provided by the Diocese of San Diego.

SKILLS AND CHARACTERISTICS

- Demonstrated experience with planning and leading faith formation opportunities for children through adults.
- Lively, contagious Christian faith.
- Love of people of all ages, especially older adults.
- Pastoral, collaborative, dynamic, and thoughtful leadership style.
- Outstanding interpersonal and communications skills.
- Ability to work in teams, flexibility, good sense of humor.
- Ability to use technology, specifically Word, PowerPoint, Excel, Constant Contact, and Zoom. Experience using social media apps such as Facebook, Snapchat, TikTok, Instagram, and Twitter.

REQUIRED EDUCATION AND EXPERIENCE

- Master's degree in Theology or Christian Education preferred.
- Proven history of designing and leading small groups.

Position Type and Expected Hours of Work

This is a full-time position. Days and hours of work may vary.

Compensation

Negotiable

Travel

Minimal travel is expected for this position.

Equal Employment Opportunity Statement

St. Margaret's Episcopal Church is an Equal Opportunity Employer.

Other Duties

Please note this job description does not cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this position. Duties and responsibilities may change upon mutual agreement with the rector. All applicants must complete a background check. Employees must complete Safeguarding God's Children/People Sexual Abuse Prevention training every five years as well as anti-racism training. Mutual Ministry Reviews are conducted annually.

TO APPLY

- Send resume and letter of interest to The Rev. Andrew Butler, Rector at andrewb@stmargarets.org.
- Those received before May 1 will be advantaged.
- Please include three references and samples of previous work.
- Applications will be considered as received, and until position is filled.

St. Margaret's Episcopal Church

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