

**First Presbyterian Church of Gastonia**  
**Job Description**  
**Director of Faith Formation**

**Reports to:** Senior Pastor

**Directly Supervises:** Youth Director, Nursery Staff

**Status:** Full Time

**FLSA:** Exempt

**Job Summary**

The Director of Faith Formation provides the vision, planning, and leadership of the educational and discipleship ministries of the church, working with relevant committees of the church to encourage and nurture members of the congregation to grow in their faith, deepen their knowledge of scripture, appreciate the Reformed tradition and its theology, and connect with others.

**Essential Functions:**

- Serve as an ex officio member and staff liaison on the Faith Formation, Adult Ministries, and Children & Youth Ministries Committees, providing leadership and resources.
- Collaborate with relevant committees to provide opportunities for different age groups to deepen their discipleship through Sunday School, Wednesday Night programming, and special events, providing leadership and curriculum for those programs.
- Develop and maintain relationships with children, youth, and their families, connecting them with one another and the ministries of FPC. Attend extracurricular activities of children and students.
- Assist relevant committees as they recruit, train, and coordinate volunteers and teachers for all educational programs and events, ensuring that everyone has passed appropriate background checks in order to work with youth and children.
- Oversee summer opportunities for discipleship, fellowship, and mission for the Children and Youth Programs, including fellowship events, trips, retreats, and Vacation Bible School.
- Lead the Confirmation process each year, working with relevant staff and church leaders to develop and implement curriculum.
- Supervise the Youth Director, ensuring their work contributes to the life of FPC.
- Ensure that all relevant events have proper childcare and supervise Nursery Staff.
- Provide for the Children's Sermon for each worship service. Occasionally provide prayers and liturgy when directed by the Senior Pastor. Facilitate the Playground area.
- Collaborate with Music Director to provide opportunities for Children's Choir.
- Collaborate with the PWS Director to provide opportunities for faith formation of PWS students, including planning and leading chapel services.
- Plan and help lead Youth Sunday and the Children's Christmas Eve Service.
- Communicate to the congregation Faith Formation updates and opportunities through email, social media, and articles in the First Press.
- Serve on relevant community and Presbytery committees.
- Attend all meetings and perform any duties deemed necessary by the Senior Pastor.

Requirements

- College Degree required. Master's Degree preferred, but not required.
- Active faith and strong Christian character, showing an appreciation for the Reformed tradition.
- Ability to form and articulate vision that connects multiple church programs and ministries.
- Strong organizational and interpersonal skills.