

**MASTER OF THEOLOGY APPLICATION FOR ADMISSION**

Prior to completing this application, please contact the admissions department to notify them of your interest. They can be reached via email at admissions@upsem.edu or or by phone at (804) 278-4221.

**APPLICATION DEADLINES**

**December 15**  
International Students

**February 15**  
Domestic Students

For matriculation in the academic year beginning September 20\_\_

**AREAS OF INTEREST**  
*(Check those that apply)*

- Biblical Studies
- Christian Education
- Ethics
- Evangelism
- History
- Preaching and Worship
- Pastoral Care
- Theology

(Please print or type)

**1. PERSONAL INFORMATION**

Name \_\_\_\_\_  
*Last Name/Surname First Middle (Name wish to be called)*

Name on previous transcript(s) *(if different from above)* \_\_\_\_\_

Present Address \_\_\_\_\_

City/State/Zip or Postal Code/Country \_\_\_\_\_

E-mail \_\_\_\_\_ Phone \_\_\_\_\_

Permanent mailing address *(if different from above)* \_\_\_\_\_

City/State/Zip or Postal Code/Country \_\_\_\_\_

Current occupation \_\_\_\_\_

Are you a U.S. citizen?  Yes  No

If not, are you a lawful permanent resident (Green card holder)?  Yes  No

If neither, of what country are you a citizen? \_\_\_\_\_ VISA type \_\_\_\_\_

Social Security Number, if any \_\_\_\_\_

Denomination (full name) \_\_\_\_\_

**2. RECORD OF PREVIOUS ACADEMIC TRAINING**

List **all** colleges, universities, and graduate institutions you have attended. It is the responsibility of the applicant to request that these institutions send official transcripts directly to the Office of Admissions at Union Presbyterian Seminary.

**Undergraduate:**

Name of institution \_\_\_\_\_ Location \_\_\_\_\_

Major field(s) of study \_\_\_\_\_ Attended from \_\_\_\_ To \_\_\_\_ Degree Received \_\_\_\_\_ Year \_\_\_\_\_

Name of institution \_\_\_\_\_ Location \_\_\_\_\_

Major field(s) of study \_\_\_\_\_ Attended from \_\_\_\_ To \_\_\_\_ Degree Received \_\_\_\_\_ Year \_\_\_\_\_

Name of institution \_\_\_\_\_ Location \_\_\_\_\_

Major field(s) of study \_\_\_\_\_ Attended from \_\_\_\_ To \_\_\_\_ Degree Received \_\_\_\_\_ Year \_\_\_\_\_

**Graduate:**

Name of institution \_\_\_\_\_ Location \_\_\_\_\_

Major field(s) of study \_\_\_\_\_ Attended from \_\_\_\_ To \_\_\_\_ Degree Received \_\_\_\_\_ Year \_\_\_\_\_

Name of institution \_\_\_\_\_ Location \_\_\_\_\_

Major field(s) of study \_\_\_\_\_ Attended from \_\_\_\_ To \_\_\_\_ Degree Received \_\_\_\_\_ Year \_\_\_\_\_

Name of institution \_\_\_\_\_ Location \_\_\_\_\_

Major field(s) of study \_\_\_\_\_ Attended from \_\_\_\_ To \_\_\_\_ Degree Received \_\_\_\_\_ Year \_\_\_\_\_

What academic honors or other awards, if any, have you received? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**3. LANGUAGE COMPETENCIES**

a. Applicant's first or native language, if other than English \_\_\_\_\_

International students who do not speak, write, and read English as their first language are required to submit scores from the four tests of the internet-based Test of English as a Foreign Language (TOEFL iBT). Those who have completed four years of bachelor's or higher level study in an institution where English is the primary language of study may request an exemption from the Director of Admissions.

b. Other contemporary languages (indicate for each the number of academic years studied and degree of fluency acquired in reading and speaking)

Language \_\_\_\_\_ Years Studied \_\_\_\_\_ Fluency \_\_\_\_\_

Language \_\_\_\_\_ Years Studied \_\_\_\_\_ Fluency \_\_\_\_\_

Language \_\_\_\_\_ Years Studied \_\_\_\_\_ Fluency \_\_\_\_\_

c. Classical, including biblical, languages (indicate for each the number of academic courses taken or years of study, and level of reading competence attained)

Language \_\_\_\_\_ Years Studied/No. of Academic Courses \_\_\_\_\_ Competence Level \_\_\_\_\_

Language \_\_\_\_\_ Years Studied/No. of Academic Courses \_\_\_\_\_ Competence Level \_\_\_\_\_

Language \_\_\_\_\_ Years Studied/No. of Academic Courses \_\_\_\_\_ Competence Level \_\_\_\_\_

**4. PUBLICATIONS**

Please list any published articles and books, if any, which you have written or edited (title, date, place, publisher):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**5. ESSAYS**

**Autobiographical Statement:** This one or two page autobiographical statement will introduce you to the faculty and will help them evaluate your potential for success in the Th.M. program. The statement should address the following:

- Significant life experiences that have affected your view of self, God, and the world
- Aspects of your educational background that inform your understanding of the importance of a life of learning for the church, the academy, and the world
- Your reasons for applying to Union Presbyterian Seminary
- Your sense of your vocational goals following completion of the Th.M. degree

**Plan of Study:** In a three to four page statement describe the proposed topic of your research and how it may be pursued in one or more areas of study at Union Presbyterian Seminary, specifically Bible, Theology and Ethics, History, Christian Education and/or Practical Theology.

**Sample of Academic Writing:** Submit with this application a six to eight page sample of recent academic writing, such as an essay, an excerpt from a larger paper, or a paper written for a class assignment, that provides evidence of writing skills, the ability to engage texts and theological issues, and the ability to form a coherent argument or thesis.

**6. REFERENCES**

List the names, with titles, of three persons you have asked to provide academic references. The applicant is required to send the reference forms found on the website to each of their references.

1. Name \_\_\_\_\_ Title \_\_\_\_\_  
 Address \_\_\_\_\_  
 City/State/Zip or Postal Code/Country \_\_\_\_\_  
 E-mail \_\_\_\_\_ Phone \_\_\_\_\_  
 Relation to you \_\_\_\_\_

2. Name \_\_\_\_\_ Title \_\_\_\_\_  
 Address \_\_\_\_\_  
 City/State/Zip or Postal Code/Country \_\_\_\_\_  
 E-mail \_\_\_\_\_ Phone \_\_\_\_\_  
 Relation to you \_\_\_\_\_

3. Name \_\_\_\_\_ Title \_\_\_\_\_  
 Address \_\_\_\_\_  
 City/State/Zip or Postal Code/Country \_\_\_\_\_  
 E-mail \_\_\_\_\_ Phone \_\_\_\_\_  
 Relation to you \_\_\_\_\_

I understand that in considering my application, Union Presbyterian Seminary may find it helpful to contact sources of information in addition to the references named, for example, knowledgeable persons in my presbytery or the equivalent. I authorize Union Presbyterian Seminary to contact those sources, and I authorize those sources to provide information to allow full consideration of my application.     Yes     No

Have you communicated with any faculty, staff, alumni/ae, or students of UPSem? If so, with whom and when?

\_\_\_\_\_  
 \_\_\_\_\_

**Fee Schedule:**

Please note: A non-refundable fee may be required based on the following submission schedule.

Before February 15, 2021: No fee                      After February 16, 2021: \$50

*If you are applying after February 16, 2021, the fee must be submitted with this form.*

**Application Requirements:**

The application will not be considered complete until supporting academic transcripts, references, background check, and/or pertinent examinations have been received. **Please keep copies of material you mail.**

Information about next steps after completing this application can be found at [www.upsem.edu/admissions-aid/apply-now](http://www.upsem.edu/admissions-aid/apply-now).

This form can be uploaded to the apply now page on the website in the SUBMIT APPLICATION MATERIALS box or it can be printed and mailed to:

Director of Admissions  
Union Presbyterian Seminary  
3401 Brook Road  
Richmond, VA 23227

I have carefully reviewed and completed each section of this application and certify that the information provided is correct to the best of my knowledge.

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_

*Union Presbyterian Seminary does not discriminate among applicants to, or participants in, its degree programs on the basis of gender, sexual orientation, race, ethnicity, national origin, or physical disability.*