



**PRESBYTERIAN CHURCH (U.S.A.)
CHURCH LEADERSHIP CONNECTION
100 WITHERSPOON STREET
LOUISVILLE, KY 40202-1396
Toll Free 1-888-728-7228 ext. 8550
Fax # (502) 569-5870
www.pcusa.org/clc**

MINISTRY INFORMATION FORM

Ministry ID 23206
Ministry Name Petersburg Presbyterian Church
Mailing Address 20 N. Main Street
City Petersburg State WV Zip Code 26847
Telephone Number 304-257-4255 Fax Number 304-257-4255
Email petersburgpresbyterian@gmail.com
Web site www.petersburg-pres.org

Congregation or Organization Size(Select one)

- Under 100 members
- 101 - 250 members
- 251 - 400 members
- 401 - 650 members
- 651 - 1000 members
- 1001 - 1500 members
- More than 1500 members
- N/A

Average Worship Attendance 39



Church School Attendance 12

Church School Curriculum Bible

Check if certified as eligible for participation in the Seminary Debt Assistance Program

Ethnic Composition Of Congregation (in whole %):

Enter the percentage of each racial ethnic component of your congregation.

_____ American Indian or Alaska Native

_____ Asian

_____ Black or African American (African Native, Caribbean)

_____ Hispanic Latino/Latina, Spanish

_____ Middle Eastern

_____ Native Hawaiian or Other Pacific Islander

79 White

Other _____

Presbytery Shenandoah Synod Synod of the Mid-Atlantic

Community Type (select one)

_____ College Rural _____ Suburban

_____ Small City _____ Town _____ Urban

_____ Village _____ Recreation _____ Retirement

_____ N/A

Clerk of Session Contact Information:

Name Jo Ann Harman

Address 5294 Patterson Creek Road

City Lahmansville State WV Zip Code 26731

Preferred Phone 304-749-7322 Alternate Phone 304-703-2059

E-mail joannharman40@gmail.com FAX 304-749-7322



***Select below the position to be filled and the minimal number of years of experience required (e.g. no experience, first ordained call, up to 2 years, 2-5 years, 5-10 years, or above 10 years)**

<u>Years of Experience</u>	<u>Position Type</u>	<u>Years of Experience</u>	<u>Position Type</u>
0-10 or more years	Solo Pastor		General Assembly Staff
	Head of Staff (Multi-staff Pastor, who supervised two teaching elders and other staff)		Church Business Administrator
	Head of Staff (supervised one teaching elder and other staff)		Executive Director
	Associate Pastor (Christian Education)		Director of Music (non-ordained)
	Associate Pastor (Youth)		Minister of Music (ordained)
	Associate Pastor (Other)		Mission Co-worker (International)
	Pastor (Church Planter, New Worshipping Community)		Christian Educator (Certified)
	Pastor (Transformation/Redevelopment)		Christian Educator (non-certified)
	Pastor Interim		Administrator
	Pastor (for a designated term)		Funds Developer
	Pastor (Other Temporary i.e., Supply, Student)		Finance Manager
	Pastor, yoked/parish		Media Specialist
	Co-pastor		Communicator
	Executive Pastor		Coordinator
	Evangelist or Mission Pastor		Youth Director (non-ordained)
	Bi-vocational/Tentmaker		Other
	Chaplain		
	Pastoral Counselor		
	College/Seminary Faculty		
	Seminary Staff		
	Campus Ministry		
	General Presbyter/Executive Presbyter		
	Presbytery Leader		
	Stated Clerk (Presbytery)		
	Synod Executive		
	Mid-Council Program Staff		



You may also specify the position title (if appropriate) _____

***Employment Status**

Full Time _____ Part Time _____ Open to Either
 Bi-vocational (able to provide employment through outside partnership)

Is this a yoked congregation? No _____ Yes

(If yes, please complete the Yoked Congregation Detail Form.)

Clergy Couple (Are you open to a clergy couple?) Yes _____ No

Certification/Training (check below the desired certification or training needed for the position):

Interim/Transitional Ministry Training _____	Interim Executive Presbyter Training _____
Certified Christian Educator _____	Certified Business Administrator _____
Certified Conflict Mediator _____	Clinical Pastoral Education Training _____
Other _____	

Language Requirements

<input checked="" type="checkbox"/> English	_____ Spanish	_____ Korean	_____ French
_____ Arabic	_____ Armenian	_____ Creole	_____ Portuguese
_____ Japanese	_____ Russian	_____ Swahili	_____ Burmese
_____ Cambodian	_____ Indonesian	_____ Laotian	_____ Thai
_____ Vietnamese	_____ Taiwanese	_____ Cantonese	_____ Mandarin Chinese
_____ Twi	_____ Sign Language	_____ Other	

Statement of Faith Required _____ Yes _____ No

Mission Statement

What is your congregation's or organization's Mission Statement?

Our mission is to obey Christ's command to make disciples of all people by loving and nurturing the children of God and by spreading the gospel throughout the world.



NARRATIVE QUESTIONS

(For each narrative question, please limit your responses to no more than 1500 characters including spaces and punctuation.)

1. What is the congregation's or organization's vision for ministry? Additionally describe how this vision is lived out. See attached
2. How do you feel called to reach out to address the emerging needs of your community or constituency?
See Attached
3. How will this position help you to reach your vision and mission goals?
See Attached
4. Provide a description of the characteristics needed by the person who is open to being called to this congregation and/or organization. See Attached
5. For what specific tasks, assignments, and programs areas will this person have responsibility?

See Attached

OPTIONAL LINKS

Provide below any links to online information that may help call seekers understand your congregation or organization. (e.g. *organization or community websites, online newsletters, demographic information*) Please note the CLC system does not warehouse links. (Limit characters to 500)



*LEADERSHIP COMPETENCIES

(Select 10 leadership competencies from the list below that are required for the position.)

THEOLOGICAL/SPIRITUAL INTERPRETER		
X	Compassionate – having the ability to suffer with others; being motivated by others pain and is called into action as advocate; is motivated by caring for others while concurrently keeping the organizational goals clearly in focus.	Hopeful – maintains stability in the moment and hope for the future; provides direction, guidance, and faith when describing basic needs; and helps followers to see a way through chaos and complexity.
X	Preaching and Worship Leadership: Is a consistently effective preacher and worship leader; is able to inspire from the pulpit; communicates a clear and consistent message through sermons that are carefully prepared and artfully delivered; projects the identity and character of the congregation through worship leadership presence.	X
X	Lifelong Learner – individuals who use every experience in life as a potential tool for growth; one who pursues continuing education; and those who build on strengths and seek assistance to improve weaknesses.	X
COMMUNICATION		
X	Communicator - Advances the abilities of individuals and the organizations through active listening supported with meaningful oral and written presentation of information.	Bilingual – having the ability to use two languages, especially with equal or nearly equal fluency; able to use multiple languages in communication.
	Public Communicator - Demonstrates a comfortable ease when speaking in a variety of settings (both small and large groups); is effective at addressing a variety of topics; can get messages across with the desired effect.	Media Communicator: Has experience developing materials for a variety of written or multimedia forms of communications (print, Internet-based, social media, etc.)
	Technologically Savvy - the ability to navigate successfully the world of technology using software, blogging, multi-media, and websites as tools for ministry.	



ORGANIZATIONAL LEADERSHIP

	Advisor – an individual others turn to for counsel and guidance; provides coaching; expertise for congregations or other organizations.	X	Change Agent – having the ability to lead the change process successfully; anchoring the change in the congregation’s/organization’s vision and mission.
	Contextualization – the ability to assess accurately the context, environment, history, relationships and uniqueness of a congregation or organization.		Culturally Proficient – having solid understanding of the norms, values and common behaviors of various peoples, including direct experience working in multiple cultural and cross-cultural settings.
	Externally Aware - identifies and keeps informed of the polity of the church and/or the organization; maintains current with laws, regulations, policies, procedures, trends, and developments both internally and in the larger society.		Entrepreneurial - leaders that are creative in using resources; identifies opportunities to develop; is willing to take risks, initiates actions that involve a deliberate risk to achieve a recognized benefit or advantage.
X	Risk Taker – persons with the ability to take appropriate risk to accomplish needed goals; one who thinks outside the box and who is not afraid of challenging the status-quo.		Task Manager - Assures that effective controls are developed and maintained to ensure the integrity of the organization; holds self and others accountable for rules and responsibilities; can be relied upon to ensure that projects within areas of specific responsibility are completed in a timely manner and within budget; and monitors and evaluates plans, focuses on results and measuring attainment of outcomes.
	Willingness to Engage Conflict: Steps up to conflicts, seeing them as opportunities; reads situations quickly; good at focused listening; can identify common ground and elicit cooperation from others in crafting mutual solutions.		Decision Making: Makes effective decisions, balancing analysis, wisdom, experience, and judgment; is aware of the long term implications of choices made; is generally regarded as offering solutions and suggestions that are correct and effective.
	Organizational Agility: Is astute about how congregations and/or organizations work; knows how to get things done through formal and informal channels; understands the importance of supporting good policy, practice, and procedure; appreciates the power in the culture of a congregation; is politically savvy.		Strategy and Vision: Sees ahead clearly, keeping focused on the larger picture; can anticipate future consequences and trends accurately; is future oriented; casts a compelling and inspired vision for a preferred future; sees possibility; crafts breakthrough strategies.
	Financial Manager – deliver results by maximizing organizational effectiveness and sustainability through the best use of available financial resources; allocates and manages finances transparently; implements strategies to achieve operational efficiencies and value for money; puts in place rigorous and comprehensive financial accountability systems.		Funds Developer – maintains the ability to solicit donations used to fund the budget of the organization; effectively expresses the needs for funds to potential donors; responsible for adding new potential donors to the organization's contact list; prepares statement of planned activities and enlists support for mission initiatives.
X	Collaboration: Has a natural orientation toward getting people to work together; shares wins and successes; fosters open dialogue; lets people finish and be responsible for their work; creates strong feelings of belonging among group members; is a good judge of talent and can accurately assess the		



***EQUAL EMPLOYMENT OPPORTUNITY**

The unity of believers in Christ is reflected in the rich diversity of the Church's membership. In Christ, by the power of the Spirit, God unites persons through baptism regardless of race, ethnicity, age, sex, disability, geography, or theological conviction. There is therefore, no place in the life of the Church for discrimination against any person. The Presbyterian Church (U.S.A.) shall guarantee full participation and representation in its worship, governance, and emerging life to all persons or groups within its membership. No member shall be denied participation or representation for any reason other than stated in this Constitution. (F-1.0403)

Each Pastor Nominating committee and Search committee is expected to undertake its search for a Teaching Elder in a manner consistent with the good news that in the church "...as many of you as were baptized into Christ have put on Christ. There is neither Jew nor Greek, there is neither slave nor free, there is neither male nor female; for you are all one in Christ Jesus."

Has the Pastor Nominating Committee and Search Committee affirmed its intention to follow the Form of Government in this regard?

Yes

No

REFERENCES (Limit 3)

Below, please list three persons who know your congregation. You might list your Presbytery leadership, a neighboring pastor, or other persons whom you believe can give a clear and accurate reference for your congregation.

Name Bruce Stevens
Address 50 Blue Heron Way; Petersburg, WV 26847
Phone Numbers 304-257-4467
Relation Former Minister of Petersburg Presbyterian Church & retired in Petersburg
E-mail brucestevens@frontier.com

Name Larry Cantu
Address 365 Proclamation Dr., Apt. 2110 Winchester, VA 22603
Phone Numbers 570-773-8512
Relation Former Lutheran Minister in Petersburg
E-mail cantu.lm@gmail.com



Name Ann Harrison
Address P.O. Box 507, Petersburg, WV 26847
Phone Numbers 304-257-9667 (H) 304-668-2473 (C)
Relation Retired UMC Minister, life-long friend of Petersburg Presbyterian Church
E-mail annie39@shentel.net

***Pastor Nominating Committee/Search Committee Chairperson/Mid-council Search Committee Chairperson:**

Name Larry W. Rodgers
Address 2334 Roby Road
City Maysville State WV Zip Code 26833
Preferred Phone 304-749-8639
Alternate Phone 304-668-3570
E-mail Address for PNC Communications (required): lrodgers1950@hotmail.com

ENDORSEMENTS

Pastor Nominating Committee/
Search Committee _____ Date _____
Signature

Clerk of Session _____ Date _____
Signature

Presbytery _____ Date _____
Signature

1. Our mission is to build the Body of Christ, Petersburg Presbyterian Church and proclaim the good news in community outreach. The Body of Christ is built up through fellowship activities, Christian Education, worship, and mission ministry. These activities encourage members to interact with one another and to identify areas and or issues in the community for involvement. The congregation is included in the ecumenical activities with other denominations in the community such as using our fellowship hall for all of the community Lenten luncheons, jointly operating the Interfaith Food Pantry and participating in the Week of Church Unity Services and the multi-church Vacation Bible School. We celebrate the season of Lent with Grace Lutheran Church. We support community agencies such as our local office of the West Virginia Community Action, Celebrate Recovery and the school backpack program as well as providing our own response to local emergencies.
2. Our stately church is in the center of a picturesque rural town nestled in the Potomac Highlands of West Virginia. This caring, compassionate community is friendly and welcoming and has become a very popular tourist destination. Even though a significant portion of our congregation is retired, our members are passionate about the community and are active in its life. Many contribute through membership and serve as volunteers in organizations and agencies such as Family Issues Task Force, Grant Memorial Hospital Auxiliary, area service clubs, the City Council, library board, the Grant County Arts Council, the local art center, the local girl scout chapters, Grant County Schools, Grant County 4-H, the Grant County Convention & Visitor's Bureau, the local artisan center South Side Depot and many others. The Grant County Pre-school meets in our fellowship hall throughout the school term. The diversity of our involvement provides awareness to the needs of the area.
3. We are hoping that our new pastor will have mission goals similar to those of our congregation. We look forward to new ideas and approaches that will facilitate the members in our congregation to not only continue our mission and ministry but innovate new vision and charisma in our efforts.
4. Petersburg Presbyterian Church is looking for a pastor who has a genuine care and concern for others, one who will be there for members in their time of need. Our minister should deliver sermons that help congregants grow in their beliefs and encourage them to spread the Word to others. His/her talents should include a continued thirst for knowledge, the ability to identify strengths and weaknesses in the church and guide the members to put their own talents to work to help build the Church into a true community of Christian faith. (See Leadership Competencies for additional information.)
5. A primary responsibility for the pastor will be to provide worship services, both weekly and special liturgical services during Advent and Lent, which will motivate members to grow spiritually. Assignments will include providing leadership in the work of the church through the Session and committees. An important assignment is visitation at hospitals and nursing homes when our members are in need. We wish to have direction in building the number of persons involved in the life of our congregation and in reaching

out to younger adults and their children. Our church fellowship hall has the space and location which can be used for a variety of activities.