



Before beginning, save this file on your hard drive as LastName\_FirstName\_NBAid.

## 2019-2020 APPLICATION FOR NEED-BASED FINANCIAL AID—CHARLOTTE

This form is used to determine eligibility for institutional need-based aid. Institutional need-based aid is available only to students enrolled in one of our eligible masters’ degree programs listed below. This application must be received in the Student Services Office **no later than 5 p.m., Thursday, August 1, 2019.** Late aid applicants are ineligible for institutional need-based aid.

### SECTION A: GENERAL INFORMATION

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

E-mail Address \_\_\_\_\_ (must use @upsem.edu address)

Family Data:  Single  Married

Number of dependent children \_\_\_\_\_ Ages of dependent children \_\_\_\_\_

*(To be considered a dependent for seminary aid purposes, the child must receive more than one-half of his/her support from you and be under age 23 before July 1, 2019. If over the age of 18, the dependent child must be a full-time student and under the age of 23.)*

If your spouse is a Union Presbyterian Seminary student, list his/her name and degree program.

\_\_\_\_\_

### SECTION B: DEGREE PROGRAM, ACADEMIC STANDING, AND ENROLLMENT PLANS

#### DEGREE PROGRAM

Master of Arts in Christian Education (M.A.C.E.)  Master of Divinity (M.Div.)  M.A.C.E./M.Div.

If you are a **returning** student, indicate the number of credits or credit hours that you will have completed prior to the 2019-2020 academic year: \_\_\_\_\_.

When do you expect to complete the credits required for your degree program? \_\_\_\_\_

Indicate below the number of eligible credit hours that you plan to take in the 2019-2020 academic year. Enter zero if you do not plan to enroll in a particular term. Don’t forget to include non-classroom credit hours such as Supervised Ministry, Field-Based Learning, and Clinical Pastoral Education.

TERM	EXPECTED CREDITS
Fall 2019	_____
Spring 2020	_____
Spring II 2020	_____
<b>Total Credits</b>	_____

**SECTION C: EXPENSES AND RESOURCES**

- Use the information on our website as a guide to determine your estimated expenses.
- Use **monthly** numbers for non-education expenses and resources
- Multiply the monthly expenses by the months in school and add them to your educational expenses for Total Expenses

**Your Expenses**

Tuition ( \_\_\_\_\_ at \$470.00)    \$ \_\_\_\_\_  
 Student Activity Fee                    \$ \_\_\_\_\_  
 Graduation Fee                            \$ \_\_\_\_\_  
 Books/Supplies                            \$ \_\_\_\_\_  
**Total Educational Expenses**    \$ \_\_\_\_\_  
 Rent/Housing                                \$ \_\_\_\_\_  
 Food    \$ \_\_\_\_\_  
 Telephone                                    \$ \_\_\_\_\_  
 Clothing                                        \$ \_\_\_\_\_  
 Personal Expenses                        \$ \_\_\_\_\_  
 Health Insurance                          \$ \_\_\_\_\_  
 Uninsured Medical                        \$ \_\_\_\_\_  
 Transportation                              \$ \_\_\_\_\_  
 Child Care (*you pay*)                    \$ \_\_\_\_\_  
 Church Contributions                      \$ \_\_\_\_\_

**Other Expenses**

\* \_\_\_\_\_ \$ \_\_\_\_\_  
 \* \_\_\_\_\_ \$ \_\_\_\_\_  
 \* \_\_\_\_\_ \$ \_\_\_\_\_  
 \* \_\_\_\_\_ \$ \_\_\_\_\_

**Expenses per Month**                    \$ \_\_\_\_\_  
**Expenses per Academic Year**        \$ \_\_\_\_\_  
**Total Expenses** (*including Ed Exp*) \$ \_\_\_\_\_

**Your and Your Spouse’s Resources**

Student’s Income                            \$ \_\_\_\_\_  
 Spouse’s Income                            \$ \_\_\_\_\_  
 Family Assistance                            \$ \_\_\_\_\_  
 Scholarships/Grants                        \$ \_\_\_\_\_  
 Church    \$ \_\_\_\_\_  
 Presbytery/Diocese/Conference        \$ \_\_\_\_\_  
 Synod/Province                                \$ \_\_\_\_\_  
 Other    \$ \_\_\_\_\_

**Other Resources and Benefits**

AmeriCorps                                    \$ \_\_\_\_\_  
 Social Security                                \$ \_\_\_\_\_  
 Unemployment Compensation            \$ \_\_\_\_\_  
 Veterans Benefits                            \$ \_\_\_\_\_  
 Vocational Rehabilitation                 \$ \_\_\_\_\_  
 Alimony                                         \$ \_\_\_\_\_  
 Child Support (*you receive*)              \$ \_\_\_\_\_  
 Housing Allowance/Parsonage            \$ \_\_\_\_\_  
 Rental Income                                 \$ \_\_\_\_\_  
 Employer Tuition Benefits                 \$ \_\_\_\_\_

**Resources per Month**                    \$ \_\_\_\_\_  
**Months Enrolled** (*Up to 11*)            \_\_\_\_\_  
**Total Resources**                            \$ \_\_\_\_\_

Explain other expenses below:

## SECTION D: CERTIFICATIONS AND RELEASE OF INFORMATION

- I understand that I must be a degree-seeking student on the Charlotte campus in order to receive UPSEM need-based aid.
- I understand that need-based aid is only available to students who are unable to participate in the matching grant program.
- I agree to use my aid to pay seminary charges by the due dates and understand that non-payment may result in the loss of future aid.
- I promise to inform the Financial Aid Office in writing of significant changes (\$100 or more) as they occur to the financial data provided in this application. I understand that such changes may affect my eligibility for need-based aid.
- I understand that I must make satisfactory academic progress toward my degree and maintain at least a 2.0 cumulative grade point average (GPA) at the end of each academic year in order to receive need-based aid.
- If a new student, I understand that I must attend the financial aid session conducted during new student orientation in order for my aid to be disbursed. I understand that a failure to attend will result in the forfeiture of aid.
- I understand the scholarship donor appreciation program is essential to the continued receipt of funds by the seminary and its students. If requested, I agree to write a letter(s) of appreciation to the donor(s) of any aid awarded by the seminary.
- I understand that I *may* be required to submit a signed copy of my 2019 Federal Income Tax Return to complete my aid application. I also understand that I may be required to provide documentation of other financial data.
- I certify that the information provided on this application is complete and accurate to the best of my knowledge. I understand that if I knowingly make a false statement or misrepresentation, my aid may be cancelled and I may be subject to penalties.
- I am aware of the seminary's need to communicate with certain persons regarding the financial need of its students. Therefore, I grant permission for Union Presbyterian Seminary to communicate, as necessary, general information concerning the costs of my education and specific information concerning my need for financial assistance to appropriate and responsible persons.

By signing this form or entering your Student ID and date of birth in the field below, you certify that all information submitted on this form is true, and that you have reviewed the certification and release of information and agree to all points.

Signature/Student ID \_\_\_\_\_ or Date of Birth \_\_\_\_\_ Date Completed \_\_\_\_\_

*If using Student ID to sign this form before emailing it back, also add Date of Birth*

## OTHER IMPORTANT INFORMATION

- This application is used to determine your eligibility for aid awarded by Union Presbyterian Seminary on the basis of demonstrated financial need. If you are applying for admission, your need-based financial aid application will be processed **after** you have been admitted to an eligible degree program.
- All students must reapply and re-qualify for need-based aid each year.
- This need-based aid application must be received in the Student Services Office by **5 p.m., Thursday, August 1, 2019**. Late applications will not be processed.
- Please contact Michelle Walker in the Financial Aid Office at 804-278-4252 or [mwalker@upsem.edu](mailto:mwalker@upsem.edu) if you have questions regarding this application or any aspect of financial aid at Union Presbyterian Seminary.